

## ASSEMBLY INSTRUCTIONS:

Product Code : SEMPRE NO/BL & SEMPRE NO/NW

Product Name: Sempre Reception Counter

## TIME REQUIRED:

25 minutes

## TOOLS REQUIRED:

Screwdriver, Electric Drill, Pencil, Measuring tape/Ruler

\*Tools are not included.

## SKILL REQUIRED:

Easy  Hard

The Assembly Skill Rating is a 5-point system that shows the degree of effort needed in assembling a specific product. With 1 being easy for the average person and 5 requiring an expert. For most products, two persons are recommended.

### NOTE

- As this is a commercial product, some intermediate skills may be required.
- No pre-drill holes or markings are provided on our table or desk tops.
- Please check you have all hardware before assembling.
- If you are missing any hardware, please contact the Apex team. Please ensure you have the name of the item, required hardware part and quantity.
- Please retain your receipt as proof of purchase to validate your warranty.
- Assemble on a clean, flat, smooth surface such as a rug or carpet to avoid parts from being scratched.
- Remove all wrapping materials, including staples and packing straps before you start to assemble
- Keep all hardware parts out of reach of children.

### CAUTION

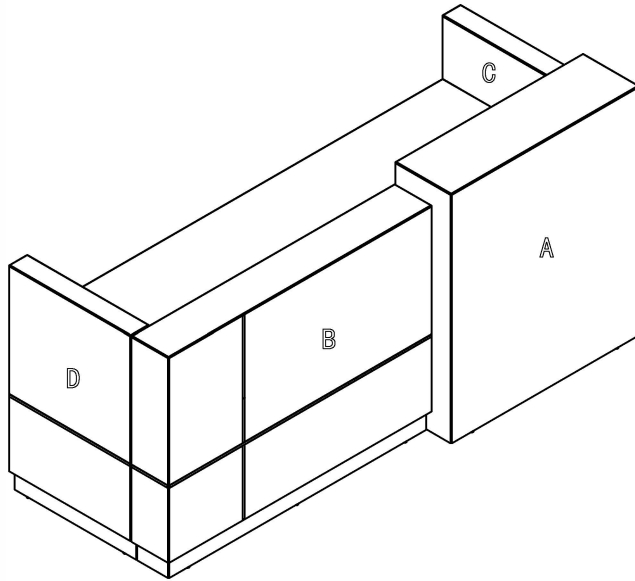
- Heavy product. Do not attempt to lift or move without help
- Do not tighten screws and bolts until completely assembled.
- Do not use this product unless all bolts and screws are firmly secured and tightened.

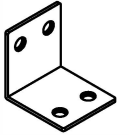

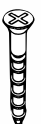
### WARNING

- If parts are missing, broken, damaged or worn stop using the product until all repairs are made.
- Failure to follow these warnings could result in serious injury.

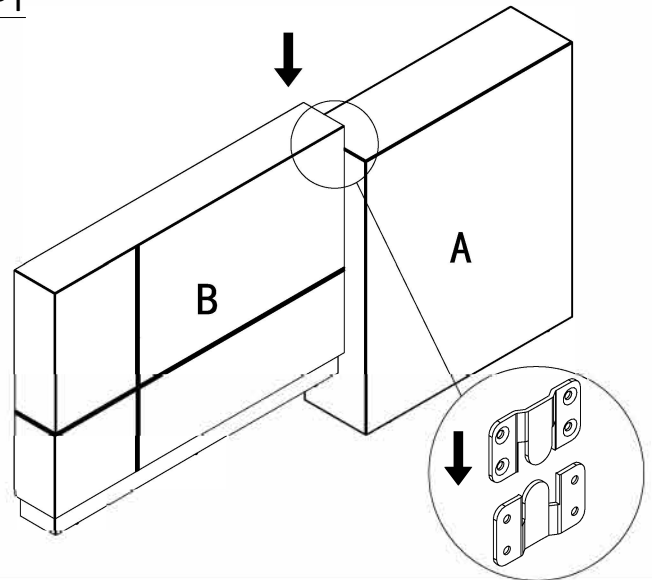
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MODEL NO:SEMPRE NO/NW SEMPRE NO/BL

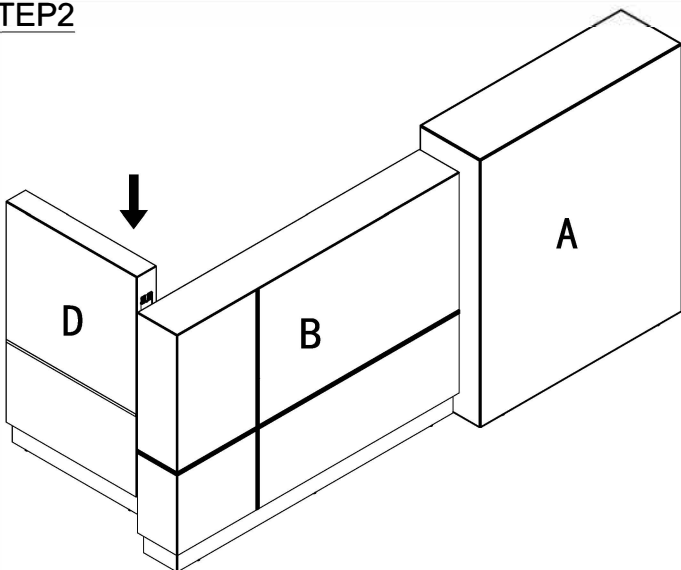


Bracket	08
	1
8PCS	
Wood Screw 4x16	
	2
32PCS	
Wood Screw 4x20	
	3
12PCS	

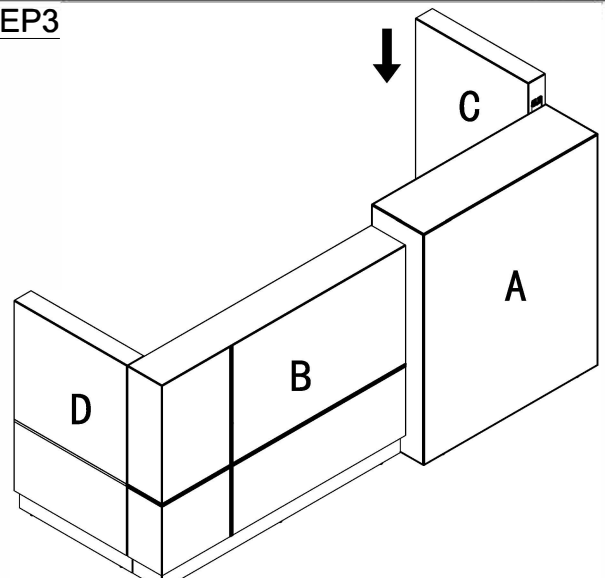
## STEP1



## STEP2

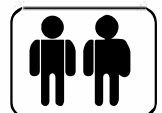


## STEP3



### IMPORTANT NOTE:

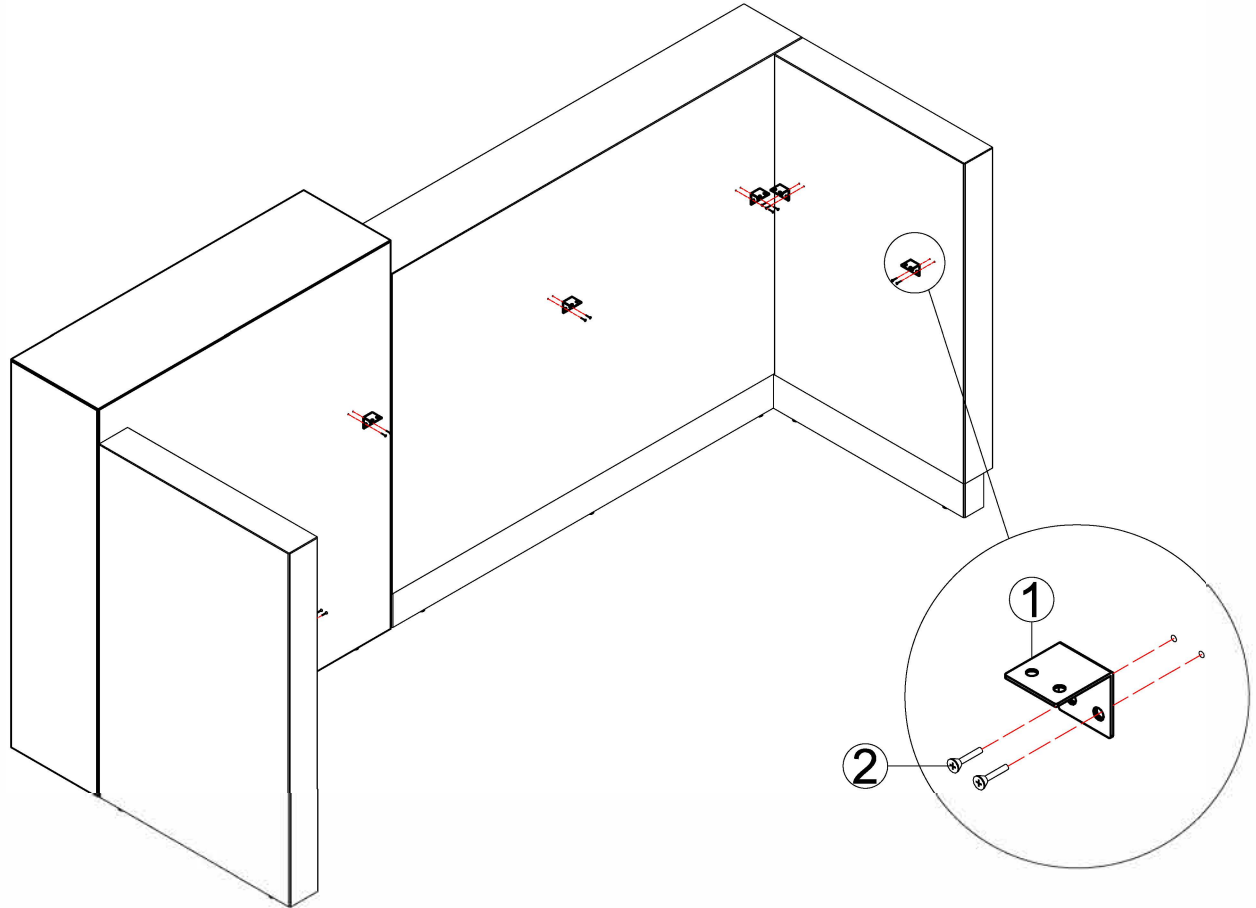
- Place all laminated parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
- Check to be sure that you have all parts and hardware.
- Remove all wrapping materials, including staples & packing straps before you start to assemble.
- Don't tighten all screws/bolts until all completely assembled.
- Keep all hardware parts out of reach of children



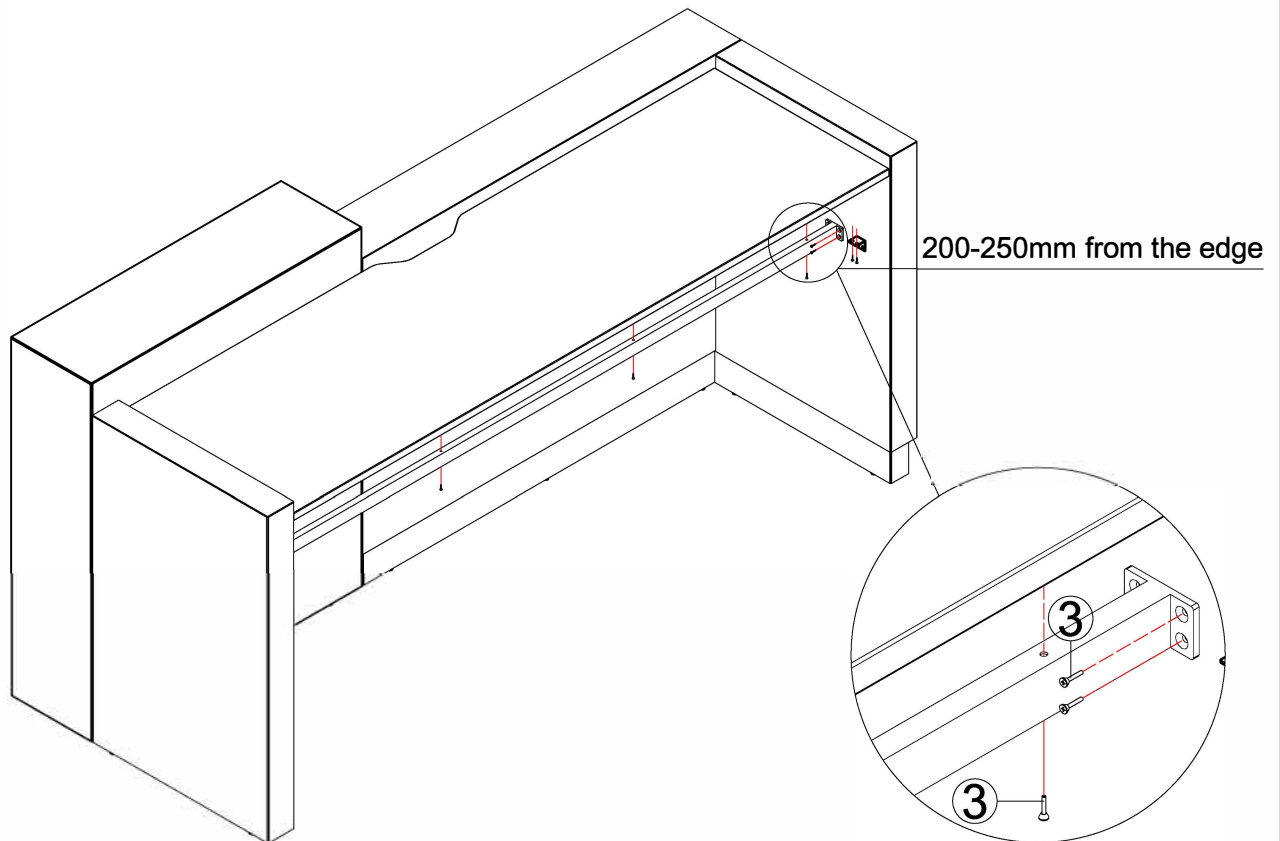
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## STEP4



## STEP5



### IMPORTANT NOTE:

- Place all laminated parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
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- Remove all wrapping materials, including staples & packing straps before you start to assemble.
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